

APPLICATION  
ILLINOIS ASSOCIATION OF HOUSING AUTHORITIES  
CENTRAL COUNCIL  
EDUCATIONAL ASSISTANCE GRANT

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Age: \_\_\_\_\_ Grade in School: \_\_\_\_\_ Graduation Date/G.E.D. Completion: \_\_\_\_\_  
Academic Major (if any): \_\_\_\_\_ Grade Point Average: \_\_\_\_\_  
List the Colleges or Universities of interest to you, to which you have applied, or to which you have been accepted:  
\_\_\_\_\_  
\_\_\_\_\_  
Summarize your academic accomplishments (i.e., scholarships, awards, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
List Extra-curricular school activities in which you have participated (i.e., clubs, teams, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Indicate some of the community activities in which you have participated (i.e., church, community service, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
List any hobbies and special interests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Indicate any jobs that you have held: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
List two personal references (names, addresses, and phone numbers): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use additional sheets if more room is required.)

*In addition to the above information, you must provide the Housing Authority with the following in order for your application to be complete: all high school, college, and/or trade school transcripts; two letters of recommendation from teachers; and an essay of 200 words on your goals and how you would use the grant. (Use a separate sheet.) Print or type neatly.*

Again send by the deadline to: MCHA Attn: Dionne Wyatt, CEO, P.O. Box 226, 760 Anderson Street, Carlinville, IL 62626 OR Fax: 217-854-8749 OR Email: [dionne@teamhousingcenter.com](mailto:dionne@teamhousingcenter.com)  
Applications are due no later than March 31, 2025!



# Neighbors

Macoupin County Housing

## FROM THE DIRECTOR'S DESK

Its that time of year again when the mowers will start to be back out in the developments. This means you will need to start picking up all toys, paper, bottles, cans, clothing, and anything else that has been left out all winter long.

**HUD NSPIRE Inspections are coming!** We have been notified that HUD will be here within the next couple of months to inspect our units to make sure they are meeting NSPIRE standards. Please make sure that you are keeping your units clean and calling in all work orders.

If you have a pest problem please make sure you are contacting the office immediately for treatment. An infestation is an NSPIRE fail.

HAPPY ST. PATRICK'S DAY

**Dionne, CEO**

Stay Safe and Healthy!



**Address:**  
P.O. Box 226  
760 Anderson St. Carlinville, 62626  
217-854-8606  
Fax: 217-854-8749

**Toll Free:**  
1-866-363-5142

**Office Hours:**  
Monday & Tuesday  
8 a.m.- 4:30 p.m.  
Closed Wednesdays  
Thursday & Friday  
8 a.m.—4:30 p.m.

Emergency Work Order  
Number:  
(217) 827-2100

**EMERGENCIES INCLUDE:**

- ♦ Gas leaks
- ♦ Broken water pipes
- ♦ Exposed electrical wires
- ♦ No heat (if the outside temperature is 45-degrees or lower)
- ♦ Sewer line stoppage (not drain line) - this includes a clogged toilet
- ♦ CO/Smoke detector beeping or chirping
- ♦ Also fire, flood, or anything that threatens life, safety or property damage

**NSPIRE FOR MARCH**

47-10 Gillespie (503-511, 603-613 Gillespie St., 304-306 High St., 504-510 South St., 307-311 Fillmore St (odds) )

47-14 Gillespie (308A– 322 E. Oak St.)

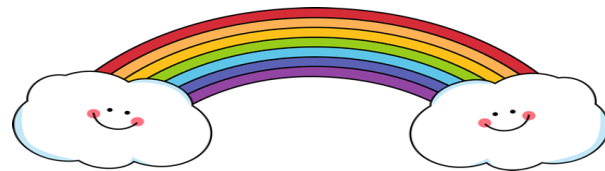
**PREVENTIVE MAINTENANCE FOR MARCH**

47-11 Virden (304-316 Church St., 127-131 Prairie St.)

**\*Inspections may take place on any day of the month between the hours of 8am—4:30pm Monday—Friday.\***  
**You do not need to be home for these inspections.**

47-12 Staunton (221-228 Sunset Ct., 603-621 Kay Lane)

\*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happens.



**CONGRATULATIONS!!**

is the winner of the \$50 Walmart gift card for February NSPIRE inspections. 47-10 Gillespie (503-511, 603-613 Gillespie St., 304-306 High St., 504-510 South St., 307-311 Fillmore St (odds) )47-14 Gillespie (308A– 322 E. Oak St.) will have your chance in March. Make sure your apartment is ready and meeting the Housekeeping Policy!

***ILLINOIS ASSOCIATION OF HOUSING AUTHORITIES  
CENTRAL COUNCIL***

**EDUCATIONAL ASSISTANCE GRANT**

The Central Illinois Council of the Illinois Association of Housing Authorities has elected to implement an Educational Assistance Grant Program. The Central Council will administer the program. The money may be used for tuition, books, approved activity fees, necessities, work programs, and other items at the discretion of the sponsoring Council. The application requirements and grant rules are as follows:

- Applicant must be a graduating senior or anyone continuing their education and residing in a member agency-owned or managed project. Previous participants can re-apply.
- Students must have maintained at least a 2.0 grade point average during their junior and senior years (except G.E.D.).
- The Housing Authority’s Executive Director must recommend the student. ***All applications must be submitted by the Executive Director only. The Executive Director is responsible for verifying all application requirements and collecting all application materials.*** Local promotion of the Grant Program is the responsibility of the Executive Director.
- Applications must include 1) a school transcript or proof of G.E.D. completion; 2) two teacher recommendations; 3) an essay (200 words) by the student explaining his/her goals and how the grant would be used; and 4) the Executive Directors' comments.
- Additional recommendations from clergy, counselors, and others may be submitted.
- Provide a list of schools to which the student has applied. Proof of subsequent admission will be required.
- Student must provide a description of extra-curricular activities, awards, community services, employment, and other accomplishments.
- If the leaseholder is the recipient of this scholarship, he/she must be in good standing with the Housing Authority. The recipient will continue to be eligible to receive payments if he/she moves out of the Housing Authority.
- **The deadline for receipt of application materials is March 31, 2025.** ***ENCLOSE ALL MATERIALS*** and forward to the Dionne Wyatt @ C/O MCHA, P.O. Box 226 760 Anderson Street, Carlinville, IL 62626 Or Fax: 217-854-8749 OR Email: [dionne@teamhousingcenter.com](mailto:dionne@teamhousingcenter.com)
- Grant will be awarded for the academic year 2025-2026.





**Macoupin County  
Public Transportation**  
509 Illinois Avenue | Gillespie, IL  
Phone: 217-839-4130      Fax: 217-839-3809

**MARCH GROUP TRIPS**

**THURSDAY, MARCH 6TH | Dining & Shopping in Litchfield**

- Call for pick-up/drop-off location | Cost: \$10 per person
- Dining at Chinatown
- Shopping in Litchfield - Walmart Supercenter, ALDI, Rural King, Jubelt’s Bakery

**THURSDAY, MARCH 13TH | Dining & Shopping in Springfield**

- Call for pick-up/drop-off location | Cost: \$20 per person
- Dining at Olive Garden
- Shopping in Springfield - Hobby Lobby, White Oaks Mall

**THURSDAY, MARCH 20TH | Argosy Casino in Alton**

- Call for pick-up/drop-off location | Cost: \$20 per person

**THURSDAY, MARCH 27TH | IKEA & Dining in St. Louis**

- Call for pick-up/drop-off location | Cost: \$20 per person
- Shopping at IKEA
- Dining at The Fountain on Locust

**Seats are limited and are available on a first come first served basis.  
All trips must have a minimum of 6 riders to proceed.  
Please call us at 217-839-4130 to reserve a seat.**

*All riders are entitled to a 15-bag maximum limit, with the max weight of a bag being no more than 20lbs. All riders are responsible for their own bags and purchases. Macoupin County Public Transportation assumes no liability or responsibility for lost, damaged, or stolen items or property.*



During the winter months you are NOT to turn your furnace off for any reason and you MUST keep the temperature set no lower than 65 degrees. Turning your furnace off or keeping the temperature to low could cause you water lines to freeze and potentially cause your pipes to bust and cause water damage. If this were happen, you would be responsible for all cost to fix the unit.

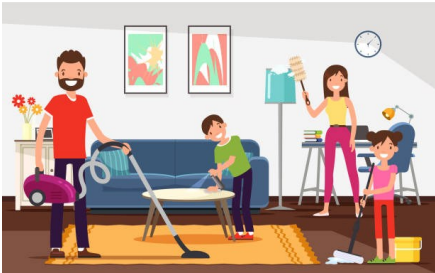


**Rent Payments**

Please keep in mind that you are to pay at the bank in the town in which you live in. If you pay at the wrong bank you will be charged a \$20 bookkeeping fee that you will be required to pay. Also, make sure you are giving them your name and address when paying at the bank. If you have someone else pay your rent or charges, they need to give them your name and address so we know who’s account we need to apply the money to. If we have the wrong name, your rent payment may be missed. I have listed below the town and the bank you should be paying at.

- Mt. Olive—Bank of Hillsboro**
- Bunker Hill—United Community Bank**
- Carlinville—CNB Bank and Trust**
- Staunton—Bank of Springfield in Staunton**
- Gillespie—United Community Bank**
- Virden—Prairie State Bank and Trust**
- Girard—1st National Bank of Girard**
- Belnd and Palmyra will still send their payments into the office.**

# SPRING CLEANING



Spring cleaning in housekeeping is a deep clean of a home, including washing walls, windows, and floors, and doing laundry. It’s a tradition that symbolizes the transition from winter to spring.

**Here are a few tips for Spring Cleaning**

- ⇒ Wash walls and trim: Pay special attention to high-touch areas.
- ⇒ Wash windows: Vacuum or dust the frame and sill before washing the glass.
  - ⇒ Wash floors: Vacuum carpets or mop hard floors.
  - ⇒ Wash bedding: Strip and wash bedding.
- ⇒ Clean closets: Get rid of clutter and organize storage.
  - ⇒ Clean vents: Remove dust to improve air quality.
- ⇒ Clean laundry room: Wash the washer and dryer, lint trap, and sink.
  - ⇒ Clean stairs: Sweep or vacuum stairs to prevent dirt buildup.
- ⇒ Clean baseboards: Use a microfiber cloth and soapy water to wipe down baseboards.
  - ⇒ Open windows to air out your home.
- ⇒ Choose a cloudy day or wait for the sun to move to wash windows.
  - ⇒ Use plenty of cleaner and wipe with a microfiber cloth.
  - ⇒ Buff with a clean cloth to remove streaks and shine.



**RESIDENTS ARE RESPONSIBLE FOR**  
**Reporting Changing in Household Income and Composition**

In order to make proper rent adjustments, it is necessary that Management be notified immediately of any changes in your household income or composition. Marriages, divorces, births, deaths, or other happenings should be reported at once; within 10 days of the change. This information is vital to Management so they can adjust rent in a manner fair to all concerned.

**RESIDENTS ARE RESPONSIBLE FOR**  
**Calling in all Work Orders**

Your full cooperation is required to keep the dwellings in a decent, safe, and sanitary condition. Repairs and replacements beyond ordinary wear and tear are not provided for in the budget. The resident will be charged for repairs due to neglect, carelessness, or abuse. The schedule of charges is posted at the Housing office. You should not make repairs or replacements yourself. The following are acceptable items that you may replace: light bulbs (unless on a fluorescent light fixture), furnace filters (they need to be changed monthly) and batteries for your CO/Smoke Detectors. REPORT ANY NEED FOR REPAIRS TO THE OFFICE IMMEDIATELY. Work Orders are not made after regular working hours or on Saturday, Sunday, or Holidays, unless they are of an emergency nature.

**RESIDENTS ARE RESPONSIBLE FOR**  
**Care of Ground**

Pride in the overall appearance of your development is dependent upon you and your care of your yard. You are required to take care of the walks and grounds adjacent to your home. The other public areas are for your convenience, and you must help keep them clean and sanitary by not littering.

Should you neglect or litter your walks, lawns, and adjacent grounds the Maintenance Staff will then do this work with the cost being charged to you.

You are not allowed to trim the Authority’s trees, shrubs, or plantings without prior written approval from management.

**PLEASE DO NOT LEAVE LARGE ITEMS OUTSIDE YOUR UNIT**

Large items may not be left outside the units at any time. This includes furniture, broken toys or other large items or trash of any kind. It is your responsibility to keep the outside of your unit free of trip hazards and unsightly messes. If you have a large item that you need to dispose of, please call the office to schedule the removal. There will be a fee for this service.