

APPLICATION  
ILLINOIS ASSOCIATION OF HOUSING AUTHORITIES  
CENTRAL COUNCIL  
EDUCATIONAL ASSISTANCE GRANT

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Age: \_\_\_\_\_ Grade in School: \_\_\_\_\_ Graduation Date/G.E.D. Completion: \_\_\_\_\_

Academic Major (if any): \_\_\_\_\_ Grade Point Average: \_\_\_\_\_

List the Colleges or Universities of interest to you, to which you have applied, or to which you have been accepted:

\_\_\_\_\_

Summarize your academic accomplishments (i.e., scholarships, awards, etc.): \_\_\_\_\_

\_\_\_\_\_

List Extra-curricular school activities in which you have participated (i.e., clubs, teams, etc.): \_\_\_\_\_

\_\_\_\_\_

Indicate some of the community activities in which you have participated (i.e., church, community service, etc.): \_\_\_\_\_

\_\_\_\_\_

List any hobbies and special interests: \_\_\_\_\_

\_\_\_\_\_

Indicate any jobs that you have held: \_\_\_\_\_

List two personal references (names, addresses, and phone numbers): \_\_\_\_\_

\_\_\_\_\_

(Use additional sheets if more room is required.)

In addition to the above information, you must provide the Housing Authority with the following in order for your application to be complete: all high school, college, and/or trade school transcripts; two letters of recommendation from teachers; and an essay of 200 words on your goals and how you would use the grant. (Use a separate sheet.) Print or type neatly.

Again send by the deadline to: MCHA Attn: Dionne Wyatt, CEO, P.O. Box 226, 760 Anderson Street, Carlinville, IL 62626 OR Fax: 217-854-8749 OR Email: dionne@teamhousingcenter.com

**Applications are due no later than March 31, 2025!**



Macoupin County Housing Authority

FROM THE DIRECTOR'S DESK



As we begin 2025, let's look at changes that will be coming. Virden Rimini Place Tax Credit Development is being built! We should have pre-applications ready in the next few weeks for people to apply for this development.

**We have been notified that HUD will be out within the next couple of months to conduct their NSPIRE inspection!**

Illinois Association of Housing Authorities Central Council Education Assistance Grant Application is inside this newsletter. If you or someone in your household is in school or planning on going back to school—you need to apply for this assistance!

Make sure you turn in your award letters for your Social Security benefits into Megan at the office as soon as you get them.

As always, if you have any questions, please feel free to contact the office.

Wishing everyone a Happy and Healthy New Year!

**Dionne**



**Address:**  
P.O. Box 226  
760 Anderson St. Carlinville, 62626  
217-854-8606  
Fax: 217-854-8749

**Toll Free:**  
1-866-363-5142

**Office Hours:**  
Monday & Tuesday  
8 a.m.- 4:30 p.m.  
Closed Wednesdays  
Thursday & Friday  
8 a.m.—4:30 p.m.

Emergency Work Order  
Number:  
(217) 827-2100

**EMERGENCIES INCLUDE:**

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line) - this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping
- ◆ Also fire, flood, or anything that threatens life, safety or property damage

# OFFICE NEWS

Wednesday, January 1 & Thursday, January 2 - MCHA Office Closed to observe New Year's.

Monday, January 20 - CLOSED in honor of Martin Luther King, Jr's Birthday

Wednesday, January 29 - Resident Advisory Board (RAB) Meeting, Carlinville Rec Hall, 12 p.m.

When the office is closed, please call **EMERGENCY WORK ORDERS** in to the emergency phone number. Please wait until the office opens to call in routine work orders. If you call the emergency line and do not have an emergency, you could be charged.

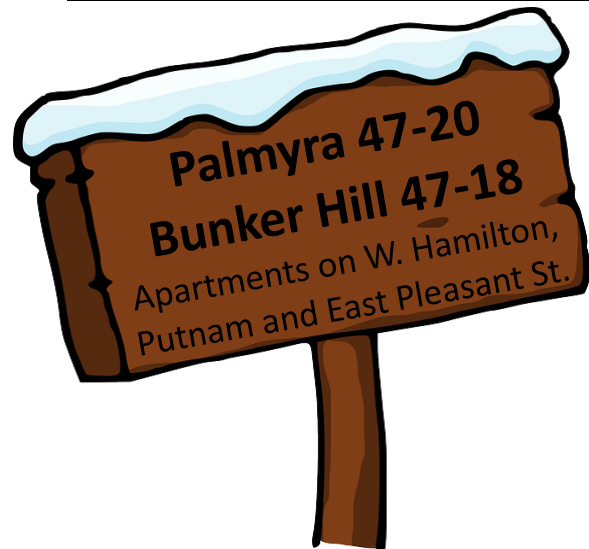
## (217) 827-2100

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- ♦ Broken Water Pipes
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- ♦ Sewer Line Stoppage (not drain line)- this includes stopped up toilet
- ♦ CO/Smoke detector going off
- ♦ Also Fire, Flood, or Anything that Threatens Life Safety or Property Damage.

### NO NSPIRE FOR JANUARY

### PREVENTIVE MAINTENANCE FOR JANUARY



\*Inspections may take place on any day of the month between the hours of 8am—4:30pm Monday—Friday.\*  
You do not need to be home for these inspections.

\*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happens.

## ILLINOIS ASSOCIATION OF HOUSING AUTHORITIES CENTRAL COUNCIL

### EDUCATIONAL ASSISTANCE GRANT

The Central Illinois Council of the Illinois Association of Housing Authorities has elected to implement an Educational Assistance Grant Program. The Central Council will administer the program. The money may be used for tuition, books, approved activity fees, necessities, work programs, and other items at the discretion of the sponsoring Council. The application requirements and grant rules are as follows:

- Applicant must be a graduating senior or anyone continuing their education and residing in a member agency-owned or managed project. Previous participants can re-apply.
- Students must have maintained at least a 2.0 grade point average during their junior and senior years (except G.E.D.).
- The Housing Authority's Executive Director must recommend the student. *All applications must be submitted by the Executive Director only. The Executive Director is responsible for verifying all application requirements and collecting all application materials.* Local promotion of the Grant Program is the responsibility of the Executive Director.
- Applications must include 1) a school transcript or proof of G.E.D. completion; 2) two teacher recommendations; 3) an essay (200 words) by the student explaining his/her goals and how the grant would be used; and 4) the Executive Directors' comments.
- Additional recommendations from clergy, counselors, and others may be submitted.
- Provide a list of schools to which the student has applied. Proof of subsequent admission will be required.
- Student must provide a description of extra-curricular activities, awards, community services, employment, and other accomplishments.
- If the leaseholder is the recipient of this scholarship, he/she must be in good standing with the Housing Authority. The recipient will continue to be eligible to receive payments if he/she moves out of the Housing Authority.
- The deadline for receipt of application materials is March 31, 2025. **ENCLOSE ALL MATERIALS** and forward to the Dionne Wyatt @ C/O MCHA, P.O. Box 226 760 Anderson Street, Carlinville, IL 62626 Or Fax: 217-854-8749 OR Email: [dionne@teamhousingcenter.com](mailto:dionne@teamhousingcenter.com)
- Grant will be awarded for the academic year 2025-2026.

**HUD NSPIRE Inspections are coming!** We have been notified that HUD will be here within the next couple of months to inspect our units to make sure they are meeting NSPIRE standards. One thing they will be looking for are infestations!

Cockroach infestations are a **FAIL** per NSPIRE standards! If you have cockroaches, please contact the office immediately for treatment.

**Common Signs of Cockroaches:**

- ◆ Cockroach droppings
- ◆ Foul, unexplainable odors in the home
- ◆ Cockroach-shaped sheddings
- ◆ Smear marks on walls and surfaces
- ◆ Cockroach eggs
- ◆ Seeing live cockroaches at night

Once you spot one of these signs you will want to follow the below steps to get rid of cockroaches immediately:

1. **Keep Food Centralized** — Prevention is the best action plan against a roach infestation, and you do not want to give cockroaches a reason to stick around. To prevent roaches from invading your space, be sure to wipe down counters, seal all garbage receptacles, and make sure to clean after every meal. It is also important to clean sinks, stovetops, and any other food prep areas. Remember, a clean home is a roach-free home!
2. **Declutter Your Home** — Keeping your home free of unnecessary clutter can help prevent cockroaches from lingering as you will give them fewer places to hide. It is also a good idea to carefully inspect any cardboard boxes, packages or used furniture and goods before bringing them inside, as these pests have been known to cling onto these items and spread once they enter.
3. **Get Rid of Standing Water**—Leaky faucets and dripping pipes are a major attractant to cockroaches. The best way to keep pests away is by making sure everything is clean and dry. Check all bathtubs, sinks, and washing areas; ensure they aren't leaking. Additionally, keep pet water dishes empty overnight, empty mop buckets after each use, and dry your toothbrushes. For added measure, keep these items sealed and dry.
4. **Use an Insecticide**—When used correctly, store-bought insecticides can be effective in killing cockroaches. These insecticides come in various forms and can be purchased at affordable prices. However, it is important to note that these are chemicals and you need to follow the safety instructions on the label.
5. **Use Baits and Traps**—If you happen to see a cockroach and want to act fast, try using traps bought at your local stores. For best results, apply these traps to problem areas in your home where roaches are most likely to dwell, such as behind the refrigerator and underneath the sink.
6. **Contact the Housing Office for Expert Help**—Call for a work order so maintenance can come out and inspect your apartment and then treat accordingly.

**Your full cooperation in treatment is expected!**



**Macoupin County Public Transportation**

112 S. Macoupin St., Gillespie IL, 62033

For questions or to make reservations,

Call: (217) 839-4130

If you do not have an ID for your animal (cat or dog), please contact us so we can get one to you. **ALL** animals **MUST** have an ID for your animal that is displayed in the front door window so our staff knows that the animal is approved to be there. If we do not already have a picture of the animal, we will ask that you send one to us via email so an ID can be made.

Macoupin Housing Authority

Approved Dog



Address:

760 Anderson St.  
Carlinville, IL

FIDO

Approved:  
1/1/2025



**FOR SALE**

1991 Taurus GL Wagon. 3.0-liter engine. 90,000+ original miles. Has not turned over to 100,000. One owner for 32 years. Parts or repair sold as is. Asking \$300. If interested please email:

mel\_mos@outlook.com



**CONGRATULATIONS!!**

**MICHAEL SNEED**

is the winner of the \$50 Walmart gift card for December NSPIRE inspections.

47-20 Palmyra & Bunker Hill 47-18 (W. Hamilton, Putnam St. and East Pleasant Street) will have your chance in January. Make sure your apartment is ready and meeting the Housekeeping Policy!

# Weekly Cleaning Schedule

## Everyday

Make beds  
Wipe off Counters  
Dishes  
One Load of Laundry  
Sweep as Needed

## Monday

Change Sheets  
Dust House  
Vacuum

## Tuesday

Clean Bathrooms  
Clean Glass/Windows

## Wednesday

Clean Bedrooms  
Pick Up Playroom

## Thursday

Deep Clean Kitchen  
Mop  
Vacuum (if needed)

## Friday

Catch Up  
Spot Clean Walls

## Saturday

Baseboards in two rooms  
(rotate weekly)

## Once Weekly

Declutter One Area

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### NEED TO PREPARE FOR AN UPCOMING HOUSEKEEPING INSPECTION?

Or maybe you made a New Year's resolution to keep up with the clutter?

Use this easy-to-follow daily plan to keep up with your chores. Sometimes it is less overwhelming if you are able to break down cleaning into small tasks each day.

Keep in mind, a clean unit is a healthy unit.

# Just a Few Reminders...

### REMEMBER TO REMOVE HOLIDAY DECORATIONS PROMPTLY

The Housing Authority hopes everyone has a very good Holiday season. But when the New Year begins, remember to take down all decorations by Friday, January 10, 2025. If you have a real Christmas tree, see if there is a tree pick up in your community. Do not leave your tree outside as the trash men will **NOT** pick it up.



### RESIDENTS ARE RESPONSIBLE FOR SHOVELING DRIVEWAYS AND SIDEWALKS

Please keep in mind that The Housing Authority is not responsible for shoveling driveways and sidewalks. Each city/town will plow the roads so make sure vehicles are parked where they will not get blocked by snow.



### RESIDENTS ARE RESPONSIBLE FOR CHANGING FURNACE FILTERS EVERY 30 DAYS

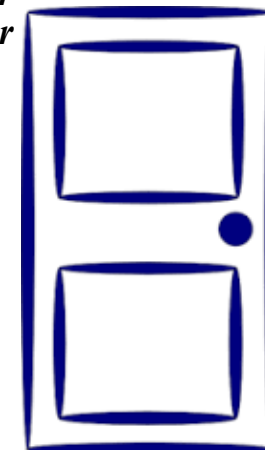
Residents are responsible for changing their own furnace filters every 30 days. If you do not change your filter, it gets clogged and can cause permanent damage to the furnace. If you are unable to change your filter due to furnace placement or disability, please purchase the filter and then call the office so we may set up a work order to assist you.

### PLEASE DO NOT LEAVE LARGE ITEMS OUTSIDE YOUR UNIT

Large items may not be left outside the units at any time. This includes furniture, broken toys or other large items or trash of any kind. It is your responsibility to keep the outside of your unit free of trip hazards and unsightly messes. If you have a large item that you need to dispose of, please call the office to schedule the removal. There will be a fee for this service.

### PLEASE CLOSE MAIN DOORS DURING THE COLD SEASON

Many residents are leaving their front doors open during the winter months and this causes undue stress to the furnace. Please keep your doors shut so the furnace doesn't have to work as hard to regulate the temperature in the unit. **ALSO, please LATCH your screen doors! At times, the high wind can blow the screen door open and cause damage for which the resident will receive a charge. Please save your door and your wallet by simply latching the screen door.**



### UNHOOK YOUR HOSES FROM THE EXTERIOR FAUCETS

During the cold months, please remember to disconnect your hoses from the outside faucets to prevent damage to water pipes from freezing. If hoses are seen hooked up, maintenance will unhook them at your expense.

## Resident Advisory Board Meeting January 29

The Resident Advisory Board (RAB) will have a meeting on Wednesday, January 29, 2025, at 12 p.m. to plan resident activities for the year and discuss the agency plan. The meeting will take place at the Carlinville Recreation Hall on the corner of West Nicholas and Anderson Streets. Lunch will be provided. MCHA will pay for MCPT to get you to/from the meeting if needed.

If you are interested in being on the RAB, please contact the office at (217) 854-8606.