



Neighbors



Valentine's Day Word Search

K S Q S J I V R T D S R Q G K
 R Q Q T D M A B X U F N Q J J
 K G D A S N L Y E U S F S N S
 S V E E M B E R I G C E V O L
 Q W Q R Q Q N I A W R A O C G
 T Z E T G R T Z R E Y I N Q T
 D Q I E E O I K Z F D R E D J
 H O B N T P N W N O E F T G Y
 X U T H C H E H V X E A L A T
 N A G B P R E E Y B M T C B H
 F O M G T U S A R L R K U T Q
 I M T M Q S K U R A U N P E H
 C A R D S K A A E T W I I G U
 M C D I R R M H H X E P D P N
 W Q K L Y S R E W O L F J O J

CANDY
 CARDS
 CUPID
 DEAR
 DOVES
 FEBRUARY
 FLOWERS
 FRIENDS
 HEART

TREATS
 VALENTINE
 SWEETHEART
 RED
 LOVE
 KISS
 PINK
 HUG



JINXYKIDS.COM



Macoupin County Public Transportation
 112 S. Macoupin St. Gillespie, IL 62033
 Call 217-839-4132 to reserve your seat

FROM THE DIRECTOR'S DESK

- When you are paying at the bank for rent or any other charges for MCHA, please make sure you are giving them your name (person on the lease), your address and that you live in Public Housing so they are crediting the correct account.
- In order to make proper rent adjustments, it is necessary that Management be notified immediately of any changes in your household income or composition. Marriages, divorces, births, deaths, or other happenings should be reported at once; within 10 days of the change. This information is vital to Management so they can adjust rent in a manner fair to all concerned.
- *For anyone on Social Security, please make sure that you are turning in a copy of your 2024 award letter as soon as you get it.*
- With the cold weather upon us, please keep your windows and doors closed as much as possible. Leaving them open will cause the furnace to run twice as hard causing wear and tear. If it were to break because of this reason, you could be responsible for the cost.
- During the extreme cold weather and especially in case of power outages, please let your faucets drip to keep the pipes from freezing. You may also open our cabinet doors to allow warm air to reach the pipes.

The office will be closed on:

Monday, February 12th- Abraham Lincoln's Birthday

Monday, February 19th- President's Day

HAPPY VALENTINES DAY!

Dionne Wyatt, CEO



Address:

P.O. Box 226

760 Anderson St.

Carlinville, IL 62626

(217) 854-8606

Fax: (217) 854-8749

Toll Free:

1-866-363-5142

Office Hours:

Monday & Tuesday

8am—4:30pm

CLOSED WEDNESDAY

Thursday & Friday

8am—4:30pm

Emergency Work

Order Number:

(217) 827-2100

EMERGENCIES
INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

UPCS for February

47-02 Carlinville (all of Buchanan St. and the "outside circle" of DeArbee Drive (odd # units)

Preventive Maintenance for February

47-08 Girard (303-309 S. Lincoln St., 304-340 S. Harrison St., 410-422 E. South St.)

47-03 Staunton (700-747 Kay Lane, 213-229 Deneen St.)

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH BETWEEN THE HOURS OF 8:00 A.M.-4:30 P.M. - MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES WILL NOT BE GIVEN.

Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

ROSS Highlight

Through needs assessments, case management, and referrals to community- and web-based services, ROSS Service Coordinators help each participant advance towards the above goals in ways that best fits their needs, personal priorities, and interests. Contact Amanda at the office if you are interested in becoming a part of the ROSS program! You can email her at amandab@teamhousingcenter.com for any questions.

FSS Spotlight

This program is designed to help you reach your goals, whether that be going back to school, or owning a home. All you need to do is fill out the paperwork and work on your goals. We will keep in touch with you via mail, email, or phone, and if you are needing to meet with us, we can arrange that as well. The best part of the program is the savings account. As your rent goes up because of **earned income** we put a portion into a savings account for you. In order to receive that money, you must complete the following: *be working, be off cash assistance (TANF, not LINK), and meet your main goal.*

If anyone would like help meeting their goals, please contact Stephanie Sloan, FSS Coordinator.

Email: stephanie@teamhousingcenter.com Phone #: (217) 854-8606

Remember you will have a chance to WIN a \$50.00 Walmart gift card if your unit will have a UPCS inspection this month.

Please refer to the top of this page to see if you are part of February UPCS



Housekeeping Policy

Requirement: Residents are required to keep their dwelling units and assigned grounds clean, free of trash and debris and in a safe condition.

Failure to Comply: Repeated failure by residents to comply with this policy will constitute good cause for the Authority to terminate their lease for health and safety reasons.

Housekeeping Inspection: Authority employees will inspect for proper housekeeping each time they enter a unit for such reasons as resident requested maintenance, scheduled PM, emergencies, and any scheduled inspections (housekeeping, UPCS, pest control, etc.).

Notice to Correct: When the authority discovers poor housekeeping during any inspection it will document its findings in writing to the resident and give the resident time to correct (not to exceed 30 days). At the end of the time period, the Authority will reinspect the unit to determine compliance. Should the resident not be in compliance, the Authority will issue the resident a 30 day notice to comply or vacate the unit. At the end of the 30 days, the Authority will inspect the unit to determine compliance with the 30 day notice. Should the resident not be in compliance at this time the Authority will initiate lease termination proceedings.

Repeated Non-Compliance: If during a twelve month time period residents are found to not be in compliance with this housekeeping policy the Authority may initiate lease termination proceedings.

General:

Walls should be clean and free of dirt, holes, cobwebs, and fingerprints.

Floors should be clean, dry and free of hazards.

Windows should be clean and not nailed shut

Doors should have doorstops with working locks and free of grease and fingerprints.

Trash shall be disposed of properly and not left in the unit.

The entire unit should be rodent and insect free.

Bathroom:

Toilet and tank should be clean and odor free

Tub and shower (with proper curtains) should be clean with no mold or mildew.

Lavatory should be clean

Exhaust fan should be free of dust

Floors should be clean and dry

Kitchen:

Stoves: should be free of food and grease

Refrigerator should be clean inside and out

Cabinets should be clean and free of grease and spilled food

Sinks should be clean and limited to lightweight items underneath

Oven hood should be free of grease

Storage areas for food should be neat and clean without any spilled food

Trash and garbage should be stored in a covered container until removed

Storage Areas:

Closets should be neat and clean and contain no flammable materials

Exterior Storage should be neat and clean

Outside Area:

Yards should be free of debris, trash and abandoned cars

Toys should be kept out of the yard and stored on the rear porch

Water hoses should be rolled up next to the apartment

Steps and sidewalks should be kept clean and free of hazards

Parking lots should be free of abandoned cars. No repairs in the lot

Trash container should be placed behind apartment by evening after trash pick up