

WORK ORDERS

If something needs to be fixed at your apartment, don't wait. Report the problem by calling the work order to the MCHA office—217-854-8606. Do not try to catch maintenance staff in the developments for work orders. All work orders must go through the office.

After hours, EMERGENCY WORK ORDERS should be called to 217-827-2100. EMERGENCY work orders are things that threaten someone's health or safety immediately or that will cause a lot of property damage if not corrected right away. EMERGENCIES include: Gas Leaks, Broken Water Pipes, Exposed Electrical Wires, No Heat (if the outside temperature is 45 degrees or colder), Sewer Line Stoppage (not drain line) - includes stopped up toilet. If your carbon monoxide detector alert is sounding, that's an emergency, too. Fires, floods and storm damage are also emergencies. All other work orders should be called to the office during regular business hours. If you call the emergency work order number and do not have an emergency, you could be charged.

You will not be charged for repairs due to normal wear and tear. You will be charged when you cause damage to your unit or appliances.

Your request for repairs authorizes maintenance to enter your apartment and make necessary repairs. If you are not home, maintenance staff will leave a note informing you they were at your apartment and noting what was done.

Keep Roaches Away

Housing Authority maintenance staff are trained and licensed to treat your apartment for roaches and other pests. However, getting rid of roaches (and keeping them away) requires your help, too.

CUT DOWN ON THEIR FOOD SUPPLY

You will leave less food for roaches if you:

- Vacuum or sweep the floor after every meal.
- Wash dishes in soapy, hot water to eliminate all traces of grease.
- Keep trash in a tightly closed container.
- Store unused portions of chips, cereal, cookies, flour, sugar, rice, etc. in tightly sealed plastic containers or large glass jars with screw-on lids
- After a pet has eaten, remove their food bowl and sweep the floor.
- Don't walk around the house eating. Try to keep all your crumbs in one room (less cleaning for you).
- Don't forget to clean crumbs from under appliances daily.

MAKE IT HARD FOR THEM TO HIDE

If they can't hide, you can get them.

- Take your recycling out promptly; avoid letting old soda cans, stacks of newspapers and magazines pile up.

DRY UP THEIR WATER SUPPLY

Like humans, roaches can go much longer without food than without water. To keep roaches away, keep them thirsty.

- Fix dripping faucets.
- Pour some Lysol into toilets at night to make the water undrinkable
- Don't over water houseplants. Soggy soil is a delicious cockroach cocktail.

Pour a little Lysol down your drains nightly to discourage roaches from crawling up into your sink. Keep sink plugs over drains.



Neighbors



FROM THE DIRECTOR'S DESK

Lunch Bunch is back! It will start Monday, June 7th and go through Friday, July 30th. Lunch will be served Monday-Friday (with the exception of Monday, July 5) 11am-1pm in the Carlinville Rec Hall, 504 W. Nicholas St., Carlinville. It will be carry out ONLY this year. This program offers residents of Carlinville, including our housing authority residents, a FREE LUNCH. This is a group effort between the Housing Authority, Federated Church and the Carlinville Area Hospital.

During Lunch Bunch at the Carlinville Rec Hall on July 7 & 28 from 11am-1pm the Macoupin County Health Department will be there offering the COVID-19 vaccine, doses 1 and 2.

If you have a pet and one of our staff come out to complete a work order or inspection and your pet acts aggressive, we will not complete the task. If your pet attacks one of our staff you will be required to get rid of the pet. We ask that when you know we are coming that you kennel your pet for our staffs safety.

All overnight guest must be reported to the office! Any one who stays more than 6 hours in a day constitutes an overnight guest. One person cannot stay for more than 14-nights within a 12-month period.

Any damages to the unit must be reported to the office immediately! Any damages beyond wear and tear will be a charge to you. We will not know the charge until after the work is completed and the work order is returned to the office.

Once the work order is complete we will send you a bill in the mail and then you will have 30 days to pay it. Make sure when you are closing your screen door that it is latching. If it is not latched and the wind catches it and it damages the screen door, you will be responsible for paying for the damages.

According to the new CDC Guidelines, if you are fully vaccinated you do not have to wear a mask. So you may see some of our staff not wearing a mask. If you would like them to wear a mask while in your unit, just kindly ask them to put one on.

We will be closed Monday, July 5th in honor of the 4th of July.



Stay Safe and Stay Health!

Senior Executive, Peg

Address:
P.O. Box 226
760 Anderson St.
Carlinville, IL 62626
(217) 854-8606
Fax: (217) 854-8749
Toll Free:
1-866-363-5142
Office Hours:
Monday & Tuesday
8am—4:30pm
CLOSED WEDNESDAY
Thursday & Friday
8am—4:30pm
Emergency Work
Order Number:
(217) 827-2100
EMERGENCIES INCLUDE:
 ♦ Gas leaks
 ♦ Broken water pipes
 ♦ Exposed electrical wires
 ♦ No heat (if the outside temperature is 45-degrees or lower)
 ♦ Sewer line stoppage (not drain line)- this includes a clogged toilet
 ♦ CO/Smoke detector beeping or chirping
Also fire, flood, or anything that threatens life, safety or property damage.



Housekeeping

UPCS for June

47-01 Benld

Preventive Maintenance for June

47-09 Carlinville 708-746 Anderson St. (EVEN)

47-09 Carlinville 506-528 W. Nicholas

47-09 Carlinville 731-753 Chiles St.

47-19 Mt. Olive 103-105 North Walnut St.

47-19 Mt. Olive 203-205 West Main St.

47-19 Mt. Olive 405-415 Colfax St.

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH BETWEEN THE HOURS OF

8:00 A.M.-4:30 P.M. - MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES WILL NOT BE GIVEN

Be on the look out for bedbugs! Where Bedbugs Hide:

- Bed bugs may enter your home undetected through luggage, clothing, used beds and couches, and other items. Their flattened bodies make it possible for them to fit into tiny spaces, about the width of a credit card. Bedbugs do not have nests like ants or bees but tend to live in groups in hiding places.
- Their initial hiding places are typically in mattresses, box springs, bed frames, and headboards where they have easy access to people to bite in the night.
- Over time, however, they may scatter through the bedroom, moving into any crevice or protected location. They may also spread to nearby rooms.
- Bedbugs are active mainly at night and usually bite people while they are sleeping.
- Most bedbug bites are painless at first, but later turn into itchy welts. Unlike flea bites that are mainly around the ankles, bedbug bites are on any area of skin exposed while sleeping. Also, the bites do not have a red spot in the center like flea bites do.
- People who don't realize they have a bedbug infestation may attribute the itching and welts to other causes, such as mosquitoes. To confirm bedbug bites, you must find and identify the bugs themselves.

POST YOUR PET'S ID

All Pet Identification cards must be posted in the front door window of apartments. This lets housing staff know that a pet has been approved and may be inside the unit. In this case staff will be careful to close the door so the pet doesn't get outside. If there is no ID in the window, staff will assume the pet has not been approved and the resident could face reprimand from the office.

If a Pet ID has become faded or is lost, the resident should call the Housing Office so staff can take a new picture and issue a new card.

Only an approved cat or dog is allowed in MCHA apartments

Beware of texts, emails requesting personal info

Fake IDOT messages part of ongoing phishing scam targeting public

SPRINGFIELD – The Illinois Department of Transportation is reminding the public to be on the alert for text and email scams asking for personal information. Over the last several weeks, IDOT has been made aware messages sent fraudulently on its behalf, attempting to defraud the public.

“If you receive a text or email that appears to be from IDOT asking for your personal information, you can be sure it's a scam,” said Illinois Transportation Secretary Omer Osman. “Please know that we are aware of this issue and are working with the Illinois Attorney General’s office to protect you from these fraudulent schemes.”

While the messages might look official, IDOT will never request personal information, such as Social Security numbers or banking information, via text or email. If you receive such a message, delete it. Do not provide any information or click any links. Doing so could install malware on your device or computer.

To protect your personal information, take the following precautions:

- **Delete unsolicited emails and texts** requesting personal information or promising state driver’s licenses or IDs. Do not click on any links contained in such emails or texts, as they may place malware on your computer or devices.
- **Hang up on any calls**, including robocalls, that ask you to take immediate action or provide personally identifiable information.
- **Ask to use other types of identifiers** besides your Social Security number.
- **Keep your software up to date**, including operating systems and antivirus protection programs on your computer, phone and other devices. Most can be set to update automatically.

If you have questions about phishing scams or identity theft, please call the Illinois Attorney General’s Consumer Fraud Hotline in Chicago at 800-386-5438 (TTY: 800-964-3013), Springfield at 800-243-0618 (TTY: 877-844-5461) or Carbondale at 800-243-0607 (TTY: 877-675-9339). Spanish speakers may call 866-310-8398.

- Any and all income changes must be reported to the office within 10 days of the change! Failure to report income can result in eviction and/or you could potentially owe back rent.
- If you are planning to move, you are required to give at least a 30-day move out notice. We will need your forwarding address and a good contact number.
- Parents are responsible for the actions of their children. Training them to observe the rules of safety with due regards for the welfare of other residents and to avoid damage to property and equipment is the parents’ job!



Macoupin County Public Transportation

112 S. Macoupin St. Gillespie, IL 62033

Call 217-839-4132 to reserve your seat