



Neighbors



FROM THE DIRECTOR'S DESK



Mowing begins this month. Residents should make sure yards are clean—no toys, trash, clothing, furniture—nothing to keep the mowers from doing their jobs. Make sure if you have flower beds that they are fenced off or marked, if not, the mowers will mow over them. As people start to spend more time outdoors they should remember to pick up after themselves and to keep the noise down. Residents who want to pick up sticks, gum-balls, leaves or other yard waste can leave that in trash bags at the curb and call the office to have maintenance pick it up. Large branches may be dragged to the curb for pick-up. Make sure you call the office to let us know they need to be picked up. We now have a new mowing company so they may not come on the same days as they did last year.

- * If your phone number has changed, please notify the office as soon as possible so we can update our records.
- * Tenants are to maintain the exterior and interior of their unit in a safe and sanitary condition. Tenants shall notify MCHA promptly of required repairs to the unit and of unsafe conditions in the areas surrounding the unit.
- * This summer when you are grilling outside, please be mindful of your neighbors and pull the grill out away from the apartments so the smoke isn't going into the windows.
- * We have received complains from the trash company about tenants putting loose trash in the totes. All trash must be bagged and put in the totter. They will no longer take trash that is not bagged.

While we have waived late fees for the past several months due to the COVID-19 pandemic, we began charging late fees effective March 1, 2021. If rent is not paid by the 5th or if rent is not paid in full you will be charged \$1 per day in late fees, beginning from the 1st if not paid by the 5th. This includes maintenance charges as well. If you are mailing your payment to the bank or if you live in Palmyra (mailing it to the office), it must be postmarked by the 5th. Meaning, the date the post office stamps it (the day it goes in the mail) is the day it must be dated, not the date of the check.

- * We will be closed **Friday, April 2, 2021** for Good Friday and **Thursday, April 15, 2021** for training.

Stay Safe and Stay Healthy and have a Happy Easter!

Senior Executive, Peg

In partnership with SLU, Centene presents the **Spring 2021 Virtual Second Chance Job Fair for Justice-Involved Jobseekers**

Tuesday, April 20

Event Format

This event will be a "Reverse Job Fair" that encourages employers to look beyond applicants' criminal records. In advance of the fair, we are asking jobseekers to film a two minute video pitch for employers covering the following prompts:

1. What work-related skills and traits do you have?
2. What past work experience do you have? Feel free to also speak to education, training, or volunteer experience, if applicable.
3. How have you overcome adversity in your life, and how has this helped you become a better employee?

After registering for the fair, jobseekers will be directed to a web page to submit a video. All videos must be submitted by **Tuesday, April 13**. After employers view the virtual pitches on April 20, TWA will reach out to connect jobseekers with employers interested in setting up an interview.



STEP 1

Register for the fair at: second-chance-slu.web.app/job-fair

STEP 2

After registering, jobseekers have the option to work with a volunteer job coach on job fair preparation and follow up. If you would like job coach assistance with registration, call 314-977-5498 to be paired with your coach early.



STEP 3

Submit your video by **April 13** and look out for an email about post-fair job interviews.

Questions? Contact lisa.cohn@slu.edu for more information.

Our Partners:



UPCS FOR APRIL

Carlinsville 47-02 - This includes units on Nicholas (505-507 & 450-472) and all of Anderson

Preventative Maintenance for APRIL

Gillespie 47-17 - Lynn Street

All Nite Lights and Manholes throughout the County

****INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH BETWEEN THE HOURS OF***

8:00 A.M.-4:30 P.M. - MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES WILL NOT BE GIVEN.

IMPORTANT

If you have any symptoms regarding COVID-19, have tested positive for COVID-19, or have been in contact with anyone who has tested positive for COVID-19, please let us know **immediately** so we can add you to our COVID-19 list. You will be put on a list for 2 weeks, after the 2 weeks are up, if you had a scheduled inspection or work order, we will be out to complete it. Even if you don't think the symptoms are COVID related, please still notify us.

If your relative or friends calls on your behalf, without a release signed by you, we are unable to speak to anyone regarding your tenancy with us for any reason. You can call and request a Release of Information form to be sent to you to add someone that we can speak to on your behalf. This is for the safety of your privacy.

Since the mail system is running behind due to COVID, we are asking that if you are needing to turn something in to the office, if possible, please make a trip to Carlinsville to drop it off in the drop box located right outside the office. You can drop it off at anytime, day or night. It does not have to be during business hours. This way, you are not getting penalized for the mail system being behind. For example: recertification is time sensitive. They must be all completed by the recertification date. If your recertification is not complete, we cannot renew your lease. If you are unable to come to Carlinsville, please make sure you are completing the request as soon as you receive it and get it back in the mail asap. It's also a good idea to let the office know once you have mailed the correspondence.

If you are needing to get rid of a large item, you will need to call your trash provider and arrange and special pick up. It cannot sit outside until the day of pick up. If you have a trash corral in your development, any items that cannot fit in a bag in the trash tote cannot be there. It must be scheduled to be picked up. Again, cannot be outside UNTIL the day of pick up.

Just a reminder - Michelle's is now offering curbside Covid-19 testing at all 3 of our locations Monday through Friday. This is the Rapid Diagnostic Test with results in about 15 minutes. **An appointment is required - call us in Gillespie at 217.839.9901, Bunker Hill at 618.585.1293, Carlinsville at 217.854.4022. Payment is required at the time of the test.** The Covid-19 vaccine will be available shortly, although we do not have a definite time-line yet. When it's ready, we will notify you here and on our other five web portals, including our web site and on our app.



We are working by appointment only inside the office and we are still closed to the public! There is a drop box located outside the office if you are needing to drop off any documentation. You can drop it off any time of the day/night. Masks are **REQUIRED** to come into the office.

REQUIREMENTS FOR APPOINTMENTS IN THE OFFICE

- 1) You **MUST** wear a mask before entering the building. It must cover your nose and mouth and you must keep it on the entire time you are in the building. If you do not have one, we will provide one for you.
- 2) You **MUST** get your temperature taken once you enter the building.
- 3) You **MUST** use hand sanitizer before entering the interview room.
- 4) Only the adult household members that are on the lease are allowed to enter the building. **NO EXCEPTIONS!** Others must stay out in the car. You will need to make arrangements for your children. This appointment should only take about 20-30 minutes. You will need to arrive on time. If you are late, you will need to reschedule for a different day and time or if you come to early you may be forced to wait outside in your vehicle.
- 5) You will need to stay out in your car until it is time for your appointment. Once you get to the door you will **ring the door bell** that is located next to the door on the building. We will then ask what we can assist you with, you will need to announce yourself and let us know that you are here for a scheduled appointment and we will come get you.

Failure to complete your annual recertification is grounds for eviction and we will not renew your lease.



Macoupin County Public Transportation

**112 S. Macoupin St. Gillespie, IL 62033
Call 217-839-4132 to reserve your seat**