

Social Security Administration Important Information

We are still available to help by phone.

A local representative is available to take your call Monday thru Friday from 9:00 a.m. – 4:00 p.m. at:

(TTY) 1-800-325-0778

We may be able to schedule an appointment if we cannot help you by phone.

Please do not come into one of our local offices. We cannot accept walk-in visitors at this time.

You may also visit **SSA.gov**. Many of our services can be completed online.

Visit **CDC.gov** for information about COVID-19.



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Neighbors



FROM THE DIRECTOR'S DESK

Hello August! Please read the enclosed important information for this month.



- ⇒ We ask that when our maintenance staff comes out to complete any inspections or work orders you abide by the social distancing rules. We ask that you please stay at least a room away from them while they are working, if possible. If you cannot stay a room away, then stay at least 6-feet from them per social distancing recommendations. This is for your protection and as well as the protection of our staff.
- ⇒ We are still working on the past inspections and work orders that we missed in the last couple months due to the COVID-19. We will notify you once we decide on a date to come back out.
- ⇒ If you have any symptoms regarding the COVID-19, have tested positive for COVID-19, have been in contact with anyone who has tested positive for COVID-19, please let us know immediately so we can complete the inspection/work order at a later date. **Even if you do not have a work order called in or an upcoming inspection, it is very important that you still call to notify us.** Please see the symptoms and the questions our staff may ask you when we come out or when you call in, within the newsletter.
- ⇒ ON NOTICE: Pools are not allowed in the development. Going forward, any pools found while our staff is out in the development; will be picked up and removed and you will be charged for our time. We will bring the pool back to the office and store it for 30-days; if you have not made arrangements to pick up the pool before 30-days is up; it will be disposed of, and you will be charged.
- ⇒ IVEDC is still currently taking applications for the Low Income Home Energy Assistance Program. You can call them to do an application over the phone or to complete the fillable application from their website. Please call (217) 839-4431 and as soon as the recording picks up dial extension 205 to leave a message for the LIHEAP office. One of their staff members will reach out to you.

Please bear with us as we try to get everyone caught up and all work orders and inspections complete and Stay Safe and Stay Healthy!

CEO, Peg

Address:
 P.O. Box 226
 760 Anderson St.
 Carlinville, IL 62626
 (217) 854-8606
 Fax: (217) 854-8749
Toll Free:
 1-866-363-5142
Office Hours:
Monday & Tuesday
 8am—4:30pm
CLOSED WEDNESDAY
Thursday & Friday
 8am—4:30pm
Emergency Work
Order Number:
 (217) 827-2100
EMERGENCIES INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

UPCS FOR AUGUST


Apartments in Girard 47-08 and in Staunton 47-03
(Deneen St. and the 700 block of Kay Lane)

PREVENTIVE MAINTENANCE FOR AUGUST

Carlinville 47-02 (all of Buchanan and the "outside circle" of DeArbee Drive -Odd numbered units)

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH BETWEEN THE HOURS OF 8:00 A.M.-4:30 P.M. - MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES WILL NOT BE GIVEN



Please let the office or our maintenance staff know if you have any of the following symptoms BEFORE we enter your unit so we can reschedule your inspection/Work Order:

Cough, Shortness of breath or difficulty breathing, Fever, Chills, Muscle Pain, Headache, Sore Throat or Loss of taste or smell

Also, our staff may be wearing extra Personal Protection Equipment (PPE) when they come out such as gloves, masks and/or Tyvek suits. Please don't let this alarm you. This is for the protection of both the staff and our tenants.

The office will still be CLOSED to the public. We will not open the doors for anyone. **NO EXCEPTIONS!** We will still be doing all Recertifications through the mail. We do have a drop box right outside the office that you can drop off mail at any time. If you need copies made you can drop it off in the drop box, we will pick it up and make copies and mail the originals back to you. Libraries are now starting to open back up so you can go there as well to make copies. Please do not put any cash or rent payments in the drop box. Your rent still needs to be paid at your designated bank. You can still reach us by email or by phone during normal business hours.

RECERTIFICATIONS: During this time, we will be mailing out the recertification packets to you. You will not be asked to come into the office at this time. With mailing the paperwork it takes more time. So please, when you receive the packet, read over everything and get it signed as soon as possible and work on getting the documentations I requested and get it sent back. Go over each page carefully - **You will need to sign each page of the packet!** You are able to fax or email the requested documentation to me at amandak@teamhousingcenter.com or fax it to 1-217-854-8749. If you are unable to do so or make copies, we will make copies for you here at the office and mail you back your originals. The information we request is proof of any income, whether it be 3 recent pay stubs, your social security award letter or a letter from the person you are working for or getting money from (family support) stating how much income you receive per week/bi-weekly/month. We ask for proof of any assets you may have, a recent bank account statement, if you have a 401K we need to know what the value is or if you are receiving any money from it, if you have a Whole Life Insurance Policy, we will need proof of the current cash value of the policy. We also request a recent copy of your Ameren and Water bill to make sure you are keeping up on the payments and to make sure the services are still on in your name. If you have any questions you can always call the office!

WORK ORDERS: All work order must be called into the office in a timely fashion. This includes your address light being out and broken miniblinds. If your mini blinds are broke you will be charged. Anything beyond normal wear and tear there will be a charge for. Any damages to the unit need to be called into the office as a work order. Failure to call in work orders as they happen can be ground for eviction.

WIC MACOUPIN COUNTY

ARE YOU PREGNANT? BREASTFEEDING OR HAVE A CHILD UNDER 5? WE CAN HELP!

Income Guidelines

HOUSEHOLD MEMBERS	ANNUAL	MONTHLY	HEALTH SCREENINGS
1	\$23,606.00	\$1,968.00	NUTRITIOUS FOODS
2	\$31,894.00	2,658.00	BREASTFEEDING COUNSELOR ON-SITE
3	\$40,182.00	\$3,349.00	NUTRITION EDUCATION
4	\$48,740.00	\$4,040.00	MEDICAL REFERRALS
5	\$56,046.00	\$4,730.00	CARSEAT PROGRAM, BREAST PUMPS, AND MORE!
6	\$65,046.00	\$5,421.00	
7	\$73,334.00	\$6,112.00	
8	\$81,622.00	\$6,802.00	

This institution is an equal opportunity provider.

